

# WOODLAND HOUSE GROUP

C/O Chessgrove Park Day Nursery  
Ditchford Bank Road, Hanbury, Nr Bromsgrove, Worcestershire, B60 4HS  
01527 821309 | enquiries@woodlandhousegroup.co.uk

18<sup>th</sup> March 2020

Dear Parents,

## Coronavirus (COVID-19)

As the situation is changing daily, I wanted to write and let you know how we are responding and managing the most recent government advice in relation to Coronavirus (COVID-19).

Firstly, at 9.00am each day I am meeting with my Senior Managers to discuss the early morning situation at each of our Nurseries. Our priority remains to protect our health, our children, our team, our families, and our business where possible. Therefore, we are discussing individual cases regarding children, their families, and staff, to ensure we are making consistent decisions across the Group.

Secondly, in view of the most up to date information relating to the self-isolation period, I would request that anyone who has already self-isolated remain away from Nursery for at least 14 days rather than the initially recommended 7 days.

To our knowledge there are presently no confirmed cases of Coronavirus across Woodland House Group of Nurseries. To continue to protect the children in our care, I would ask that pregnant Mums follow the advice to self-isolate and do not come into Nursery. In addition, please carefully consider the role that Grandparents over the age of 70 years play in the day to day care of your child. It is essential that we work together to maintain continuity for your child throughout these turbulent times, if these restrictions are causing you unsurmountable difficulties please discuss this with your Nursery Manager – we may be able to offer assistance during drop off and collection times. As the Government is beginning to release information regarding help and assistance for small businesses, in the next couple of days I will in turn let you know how I can filter that assistance to assist our families.

Our usual Nursery 'sickness' procedure and 'Febrile Convulsion' procedure when children develop a temperature whilst in our care and the steps we take at Nursery before making the decision to send a child home consists of:

- Nursery paracetamol can be administered if the consent has been signed by parents.
- The child being placed in a well-ventilated area, as comfortably as possible (a quiet corner to rest or sleep).
- The child will be offered a drink of water
- The removal of layers of clothing
- And if necessary, the child may be isolated in the office with a member of staff.

We would then monitor the child and their temperature every 5 minutes for around 30 minutes before making the decision to ask a parent to collect, unless of course a child has an emergency procedure which states otherwise. Because of the severity of implications around Coronavirus, I have amended our practice slightly to ensure any child with a temperature after the above steps have been taken with the exception of administering paracetamol is being sent home and

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advised to self-isolate alongside their family for 14 days. Paracetamol will not be administered as this can mask the symptoms of Coronavirus.

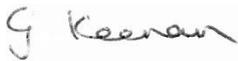
As per the NHS guidelines there is no evidence to support that a fever/ high temperature is a result of teething, therefore we will not administer paracetamol to babies that are teething with a high temperature.

Finally, as the first periods of self-isolation may be coming to an end, please consult [www.gov.uk/government/publications/covid-19-stay-at-home-guidance](http://www.gov.uk/government/publications/covid-19-stay-at-home-guidance) for guidance on ending self and household isolation.

We can communicate far more quickly with you via social media and our website. If you haven't already done so, please 'like' our face book page to also be able to access our updates and continue to check back on these sites for regular updates from us.

Thank you for your continued support and co-operation through this difficult time.

Warmest regards,



Glenis Keenan  
(MD Woodland House Group of Nurseries).